

A rustic seminar room with wooden beams, tables, and chairs. The room features a high ceiling with exposed wooden beams and several spotlights. The walls are white, and the floor is made of dark wood. In the foreground, there are several long wooden tables arranged in a U-shape, with black chairs tucked under them. Each table is set with water bottles and glasses. In the background, there is a whiteboard on a stand and a black speaker hanging from the ceiling.

Seminar Documentation

The exclusive setting
for your seminar



Seminar packages

Seminar packages

Daily rate per person

95.00

Güterhof Hall

Subject to the number of participants from 08:00 to 17:00

Projector, screen and one flip chart included in the price

Catering

Cup of "Welcome" coffee with a croissant

Mineral water, coffee and tea for the entire day

Fruits in the seminar room

2-course Business Lunch*

including mineral water and coffee, tea

Afternoon break

with coffee, tea and small slices of cake

Business Lunch*

Groups of up to 16 people may select their meal individually from our «à la carte» menu. A single menu must be selected for groups larger than 16.

We will be delighted to offer you a range of seasonal Business Lunch options.

Half-day rate per person

65.00

Güterhof Hall

Subject to the number of participants from 08:00 to 12:00 or from 13:00 to 17:00

Projector, screen and one flip chart included in the price

Catering

Mineral water, coffee and tea in the seminar room

Fruits in the seminar room

Mid-morning break

with coffee, tea and croissants (morning half-day rate)

Afternoon break

with coffee, tea and small slices of cake (afternoon half-day rate)

Miscellaneous

Beverages

Still and sparkling mineral water	100 cl	9.00
Orange juice	100 cl	12.00
Various soft drinks	33 cl	5.00
Coffee/espresso		4.50
Capuccino, milk coffee, Latte Macchiato		5.50

Eleverages

Croissant, per piece	1.50
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Güterhof Hall room capacity – 116 sqm

Number of persons

U-shape seminar	34
Parliament	28
Reception	100
Round tables	85

Hall rental

Güterhof Hall **300.00**

The room rental is waived if the catering bill exceeds CHF 2,000.

Hall rental

Courtyard

1500.00

The covered courtyard can be rented in addition or exclusively for your event.

Flat-rate rent

Güterhof

Price on request

Do you wish to rent the entire Güterhof for your event?

Güterhof – Gastronomie am Rhein, Freier Platz 10, 8200 Schaffhausen
+41 (0)52 630 40 40, info@gueterhof.ch, www.gueterhof.ch

All prices are in CHF incl. VAT. Prices subject to change without notice. Prices as per August 2019.

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General terms and conditions

General terms and conditions

1 Subject of these general terms and conditions

These General Terms and Conditions (GTCs) govern the provision of rooms for the holding of events and the supply of other services agreed upon in conjunction with the holding of events by the Güterhof.

2 Obligations of the client

2.1 Number of participants

The client and the Güterhof agree on the envisaged number of event participants (agreed number of participants) in the order confirmation. The client will inform the Güterhof no later than five (5) working days prior to the event of the fixed number of event participants (fixed number of participants). If the fixed number of participants is less than the agreed number of participants, the remuneration will be based on the fixed number of participants. If the effective number of event participants is less than the fixed number of participants, the remuneration will still be based on the fixed number of participants. If the fixed number of participants is not notified in time, the order confirmation will be regarded as definitive. Changes to meals on the day of the event will be charged in addition to the already confirmed number of meals. The number of participants can be increased at any time, providing that the necessary capacities are available, with the Güterhof agreement.

2.2 Conclusion of the contract and contract modifications

The present contract comes into effect through the client's punctual (option date) acceptance of the Güterhof written quotation. The organiser accepts the quotation by countersigning the Güterhof written confirmation (in writing by fax/post or on a scan of the written order confirmation which is then to be sent to the Güterhof by e-mail). Any subsequent modifications to the content of the written confirmation must be made in writing or by e-mail. Oral agreements or modifications are not valid.

2.3 Terms of payment

The remuneration is due, without any deductions, within a period of ten (10) days of the invoice being issued. If the client fails to meet this deadline, the Güterhof reserves the right to charge the client default interest at a rate of 5% p.a. plus dunning fees of CHF 50.00. The Güterhof is entitled to request advance payment by the client of a sum of up to 100% of the probable remuneration at the time of signing the contract confirmation, or by agreement. The Güterhof does not send any invoices abroad. If the client has their head office/residence abroad, up to 100% of the expected sales will be invoiced as an advance payment. The final invoice will be drawn up at the end of the event.

2.4 Liability for payment

If the client is not the organiser at the same time, the client must similarly sign the order confirmation and thus also counts as the person placing the order with the Güterhof. The client is, in particular, jointly liable with the organiser for the entire remuneration. This liability also covers additional services taken up by the event participants, unless direct payment has been expressly agreed on.

General terms and conditions

2.5 Cancellation by the client

If the event is cancelled for reasons for which the client is responsible, the client undertakes to refund the following costs, in so far as no cancellation conditions to the contrary have been specified in the contract:

- up to the 90th day prior to the start of the event, free of charge.
For weddings on a Saturday: from the 270th to the 90th day prior to the start, 30% of the probable loss of sales
- from the 89th day to the 60th day prior to the start of the event: 40% of the probable loss of sales
- from the 59th day to the 20th day prior to the start of the event: 60% of the probable loss of sales
- from the 19th day to the 10th day prior to the start of the event: 80% of the probable loss of sales
- as of the 9th day prior to the start of the event: 100% of the probable loss of sales

If the written confirmation does not contain any details of the cost for the agreed provision of food, the following rates will apply for the above:

- aperitif event/snack: CHF 30.00 per agreed person
- midday or evening meal: CHF 80.00 per agreed person

2.6 Reduction in the number of participants

If the number of participants deviates by more than 10% from the agreed number of participants two weeks prior to the event, the Güterhof will be entitled to charge for the notified number of guests.

3 Start and the end of the event

The start and end of the event will be agreed on in the order confirmation. Subsequent changes to the agreed times require the Güterhof agreement.

4 Service and service times

The regular service times are the opening times published by the Güterhof. Longer opening times count as extended opening hours, for which the Güterhof has to obtain a licence from the authorities. The cost of this licence is listed on the Güterhof price lists. The time worked by personnel outside the regular service times will be charged at the hourly rates set out in the Güterhof price lists or in the written confirmation.

5 Food and drink

Food and drink for the event will be provided exclusively by the Güterhof. Third-party suppliers are not permitted. If food and drink is provided by the organiser/client without the Güterhof written agreement, the Güterhof will be entitled to charge the organiser/client for the lost sales.

6 Option dates

Option dates are binding on both parties. After the option dates have expired, the Güterhof is entitled to otherwise dispose of the reserved event rooms without further notice.

General terms and conditions

7 Liability and losses for damage

The client is liable towards the Güterhof losses and damage to the fixed and mobile inventory that are caused by their employees and/or participants at the event.

7.2 Non-acceptance of liability for items brought to the Güterhof

The Güterhof does not accept any liability for the loss of or damage to items brought to the Güterhof by the client or by participants at the event.

7.3 Use of decoration material

No additional decoration material may be used without the express consent of the Güterhof. The client is responsible for ensuring that the decoration material that they use with the Güterhof consent complies with the regulations issued by the fire authorities. The client is liable towards the fire authorities. Decoration material brought in by the client must be collected again immediately after the end of the event. Decoration material that is not collected will be disposed of by the Güterhof at the client's expense. The client/organiser is not permitted to make any changes to structural and technical installations provided by the Güterhof. For specific events, such as exhibitions, installations and fittings may only be set up with the Güterhof prior written consent. Display cases and advertising spaces may not be covered over or removed.

8 Calling in third parties / Reimbursement of expenses

The Güterhof is entitled to transfer its obligations resulting from the contract to third parties for the latter to perform independently. In such a case, the Güterhof undertakes to carefully select and instruct these third parties. All services provided by third parties will be invoiced to the client with a coordination supplement of 15%. The client/organiser is responsible for ensuring that the specifications as per the contract and the present GTCs are notified to all third parties that they bring in (orchestra, entertainers, band, exhibitors, decorator, etc.) and are complied with by these third parties. If the Güterhof obtains technical installations or other third-party services for the client, it will act on behalf of the client and at the client's expense. The client undertakes to refund the Güterhof for all the expenditure incurred and implementations it has executed in the correct manner and to release the Güterhof from the obligations it has entered into. The client is liable for the careful handling and orderly return of the technical installations rented on his/her behalf.

9 Payment of fees

The organiser is responsible for copyright fees, especially for music and picture material, and is liable for payment of the costs if these are used.

9.1 Guarantee

Malfunctions in the technical installations provided by the Güterhof will be rectified by the Güterhof technical service and do not entitle the client to a reduction in the remuneration. If it proves impossible to rectify a malfunction, the remuneration will be reduced by the amount of the rent for the technical installation. Any further claims are expressly excluded.

General terms and conditions

10 Food and drink / Changes in the range offered

Food and drink must be obtained from the Güterhof as a matter of principle. The Güterhof retains the right to adjust its services (goods or price) in the event of short-term changes in the market offerings, such as due to a lack of goods on the market or to greatly increased asking prices. In such cases, the Güterhof undertakes to provide the client with an equivalent substitute service.

11 Withdrawal by the Güterhof

If the client has been granted, in writing, the right of withdrawal within a specific period of time, the Güterhof shall also be entitled to withdraw from the contract during this same period of time if enquiries are received from other clients for the contractually booked rooms and the client does not waive their right of withdrawal when contacted by the Güterhof. If the advance payment has not been made even after the expiry of an appropriate time extension set by the Güterhof, including the threat of refusal of performance, the Güterhof shall be entitled to withdraw from the contract. If the client's written reconfirmation has not been submitted even after the expiry of an appropriate time extension set by the Güterhof, including the threat of refusal of performance, the Güterhof shall be entitled to withdraw from the contract. The Güterhof is also entitled to withdraw from the contract for an objectively justified reason, for example if:

- force majeure or other circumstances beyond the Güterhof control make it impossible to fulfil the contract
- events have been booked with misleading or incorrect details of key facts, e.g. the client or the purpose
- the Güterhof has ethical or moral reservations
- the event violates valid law in Switzerland
- the Güterhof is justified in assuming that the use of the Güterhof services could endanger the smooth running of the business, or the safety or the reputation of the Güterhof amongst the public, without this being within the Güterhof sphere of control or organisation. The Güterhof must inform the client without delay that it is exercising its right of withdrawal. The client will not have any claim for compensation from the Güterhof, except in the case of intent or grossly negligent conduct on the part of the Güterhof.

12 Liability of the Güterhof

The Güterhof is only liable towards the organiser/client in the event of wilful or grossly negligent contractual or non-contractual damage. The burden of proof rests with the organiser/client. All further liability is expressly excluded.

13 Applicable law and venue

The current contractual relationship is subject exclusively to Swiss law. The courts of Zurich shall be the competent courts.